



महाराष्ट्र शासन

शासकीय वैद्यकीय महाविद्यालय, अलिबाग, जि. रायगड.

जिल्हा सामान्य रुग्णालय परिसर, बीच रोड, लिमये वाडी, अलिबाग, जि. रायगड - ४०२ २०१

**GOVERNMENT MEDICAL COLLEGE, ALIBAG - RAIGAD**

DISTRICT CIVIL HOSPITAL AREA, ALIBAG BEACH ROAD, LIMYEWADI, ALIBAG DIST. RAIGAD - 402 201

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Phone No. 02141-299214

[www.gmcalibag.in/gmch](http://www.gmcalibag.in/gmch)

O/W no./GMCA/Journals/१५२८/2023

Date: 24 / 08 /2023

### Quotation Call Letter FOR JOURNAL

Dean, Government Medical College, Alibag-Raigad invites open quotation for the Journal subscription for the calendar year 2023 ( January to December ) Details of journals is enclosed interested supplier/dealer can send their quotations in two envelopes ( Technical bid and financial bid )

Quotations should be send in sealed envelope (Duly sealed) by post or hand delivery so as to reach this office on or before 30<sup>th</sup> August 2023 5 PM.

#### Part I: Tender details

1. The word 'Quotation for medical journals and last date 30<sup>th</sup> August 2023 'should be clearly written on the cover.
2. The bidder/tenderer if awarded the tender should make the subscription payment in name of Government Medical College Alibag to the publishers first. Later on they have to submit bill for payment to Dean Government Medical College Alibag. Along with their bills they have to submit price proof of the journals on the letterhead of Publisher (not the bidder/tenderer) and proof of online remittance/cheque payment to the publisher. After submission of proper bills and the above proof only payment will be released.
3. A certificate authorizing your company to import foreign journals should be attached with the quotations (attach documentary proof)
4. Registration with Good Office Committee New Delhi as a member for atleast 5 years. (attach documentary proof)
5. Business registration certificate require. (attach documentary proof)
6. Adhaar card of supplier is required. (attach documentary proof)
7. PAN card of supplier is required. (attach documentary proof)
8. G.S.T. registration certificate of the supplier is required. (attach documentary proof)
9. Destination for delivery of journals would be Central library of Govt. Medical College Alibag Raigad. The cost of courier or postage to be paid by the vendor.
10. Conversion rate for foreign currency should be approved by Goods Office Committee New Delhi.
11. Bank Guarantee is required. On confirmation of order, Bank Guarantee Certificate from nationalized Bank for the amount of 10% (Ten Percent) of order value of subscription to be

- produced in the name Dean, Government Medical College, Alibag - Raigad. The bank guarantee should be valid till a period of 31 December 2024. The bidder has to clear all their pending bills for the period of Jan 2023 to Dec 2023 by end of June 2024. All pending issues of journals should be submitted by then.
12. Dean, Government Medical College, Alibag - Raigad reserves the right to accept deny or partly accept any of the quotation without intimation.
  13. The company should have an internet/web/wassup based facility where supply, claim and delivery status can be view online/real time. Kindly specify.
  14. Year of experience in supplying journals to medical college/education institute libraries minimum 3 years. Enclosed documentary proof.
  15. Name of at least two institutions (preferable medical colleges) where you are supplying journal worth to Rs. 3 lacs and above per year. Attach copy of supply order/work order from last three years.
  16. The bidder should submit a Notarized/Magisterial affidavit undertaking for acceptance of all the terms and conditions of tender on Rs 100 Non judicial bond paper.
  17. Tenderer should be registered with FBBAI/AIPB. Documentary proof needed.
  18. Bid security/Earnest Money: Rs 10,000/- to be deposited in account of Dean Government Medical College Alibag. (attach documentary proof)
  19. **Performance security/security Deposit money. A sum equivalent to 10% of bid value. (attach documentary proof). In case the bidder fails to comply with tender guidelines and rules then Dean Government Medical College Alibag can deduct part or whole of the security deposit as penalty.**
  20. Audited financial statement (Balance sheet and Profit loss Statement) for financial year 2020-21, 2021-22 2022-23. (attach documentary proof)
  21. Tenderer should not be blacklisted by any educational institute or Government of Maharashtra. If found to be blacklisted at any stage then order placed will be canceled and EMD/security deposit will be forfeited. (Attach separate affidavit on bond paper of Rs 100 stating the same)
  22. CA certified Income tax returns for financial year 2020-21, 2021-22, 2022-23 (attach documentary proof)
  23. All uploaded documents in tender should be numbered serially and have to be signed & stamped by the tenderer.
  24. Rates quoted shall be valid for period of 1 year from date of opening of tender.
  25. Delivery of hard copy of journal should be as soon as published or available in market but not later than 15 days.
  26. User ID & password or CD or any electronic data provided complementary by the journal published shoulder be made available to GMC Alibag.
  27. The Dean GMC Alibag or their authorized representative has complete right to inspect the received journals. Any defective or incorrect item or supplies will be rejected and the new correct supplies/journal is to be supplied by tenderer at no extra cost.
  28. Penalty clause:
    - A) for delays : In the supplier fail to supply the journals as per purchase order within the time period specified in the contract, the purchaser shall deduct from contract price/EMD/bank

guarantee a sum equivalent to 1 % of the price of delayed items for each week of delayed until actual delivery up to maximum of 10 %. Once the maximum is reached the purchaser may consider termination of the contract.

B) Termination on default: the purchaser may without prejudice to any other remedy on breach of contract, by written noticed of default sent to the supplier, terminate the contract in whole or part if the supplier fails to deliver any or all publications ordered to him within the time period specified in the contract, or if the supplier fails to perform other obligation under the contract.

29. Orders: The quantities mentioned in the technical bid are estimates only and the purchaser is not obliged to undertake to place orders for the same. Final order will be at the discretion of Dean, GMC Alibag.

## **Part II: Technical Details/Bid**

### **Journal subscription for Government Medical College, Alibag for the Year 2024**

Keeping in norms with the latest guidelines of National Medical Council the technical specifications are laid below.

Sr No	Parameter	Specifications	Remarks
1	Total Number of Journals	23	23 Hardcopy format
2	Subscription	Annual	Provided fresh subscription for 2023 From Jan to Dec
3	Number of Issues/Year	Atleast 2/ year	Please specify for each journal
4	Language of publication	English	
5	Indexing	Directory of Open access journals (DoAJ), PubMed Central, Citation index Sciences citation index, Expanded Embase, Medline Scopus	Atleast in one of the index, preferable in pubmed.
6	Specialities needed	<ol style="list-style-type: none"> <li>1. Anatomy</li> <li>2. Medical physiology</li> <li>3. Medical Biochemistry</li> <li>4. Pharmacology</li> <li>5. Pathology</li> <li>6. Forensic Medicine</li> <li>7. Medical Microbiology</li> <li>8. Ophthalmology</li> <li>9. Otolaryngiology</li> <li>10. Community Medicine</li> <li>11. General Medicine</li> <li>12. General surgery</li> </ol>	20 Journal should be National and 3 should be international There should be one hard copy/print of each subject (total 23)

		13. Paediatrics 14. Obstetrics and Gynaecology 15. Respiratory Medicine 16. Orthopaedics 17. Anaesthesia Medicine 18. Radiology 19. Dermatology 20. Psychiatry 21. Dentistry 22. Emergency Medicine 23. Physical Medicine and Rehabilitation	
7	Type of Articles	Original research articles should be included in them	Those publishing only case series or single case reports or pictorial essays will be rejected
8	Specialty types	Broad specialty of that subject, try to avoid subspecialty or super specialty journals	Like for Gen Medicine it should include all systems. Journals publishing only Cardiology or Neurology can be rejected
11	List of Journals	To be attached separately along with the subjects to which they cater	
11	Online access	Complimentary with hardcopy, separate paid subscription needed, not available	Kindly mention exact state for each journal

### Journal Master sheet

(This sheet has to be filled as a part of Technical Bid. Do

not leave any column empty. Write not applicable/ not available wherever indicated. Partly filled mastersheet can lead to technical rejection)

Sr no	Subject	Name of Journal	Issues/ year	Language of Publication	ISSN no (p type needed)	Indexing	Online access (separate paid/complimentary/Not available)
1	Anatomy						
2	Medical physiology						
3	Medical Biochemistry						
4	Pharmacology						
5	Pathology						
6	Forensic Medicine						

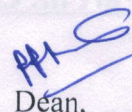
7	Medical Microbiology						
8	Ophthalmology						
9	Otolaryngology						
10	Community Medicine						
11	General Medicine						
12	General Surgery						
13	Paediatrics						
14	Obstetrics and Gynaecology						
15	Respiratory Medicine						
16	Orthopaedics						
17	Anaesthesia Medicine						
18	Radiology						
19	Dermatology						
20	Psychiatry						
21	Emergency Medicine						
22	Dentistry						
23	Physical Medicine and Rehabilitation						

**Part III: Checklist (Kindly Write YES OR NO, any additional comments or explanation should be given in remarks column)**

Checklist proforma :

Sr No	Parameter	Yes/No	Page No in tender document	Remarks if any
1	certificate authorizing tenderer to import foreign journals			
2	Registration with Good Office Committee New Delhi as a member for atleast 5 years			
3	Business registration certificate require.			
4	Adhaar card of tenderer			
5	PAN card of tenderer			
6	GST Registration certificate			
7	Internet/web/wassup based facility where supply, claim and delivery status can be view online/real time			
8	Year of experience in supplying journals to			

	medical college/education institute libraries			
9	Name of at least two institutions (preferable medical colleges) where you are supplying journal worth to Rs. 5 lacs and above per year			
10	Notarized/Magisterial affidavit undertaking for acceptance of all the terms and conditions of tender on Rs 100 Non judicial bond paper			
11	Registration with FBBAI/AIPB			
12	Bid security/Earnest Money: Rs 10,000 (Ten Thousand)			
13	<b><u>Performance security/security Deposit money. A sum equivalent to 10% of bid value.</u></b>			
14	Audited financial statement (balance sheet and profit loss statement) for Financial year 2020-21, 2021-22, 2022-23.			
15	Affidavit regarding Not blacklisted by Govt. of Maharashtra			
16	CA certified Income tax returns for financial year 2020-21, 2021-22, 2022-23			
17	Duly and completely filled Journal Master sheet			



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