



महाराष्ट्र शासन

शासकीय वैद्यकीय महाविद्यालय, अलिबाग, जि. रायगड.

जिल्हा सामान्य रुग्णालय परिसर, बीच रोड, लिमये वाडी, अलिबाग, जि. रायगड - ४०२ २०१

GOVERNMENT MEDICAL COLLEGE, ALIBAG - RAIGAD

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जा.क्र. शाचेमअ/Journals/ ४२ /२०२३

दिनांक. ०५.०९.२०२४

PROFORMA FOR JOURNAL SUBSCRIPTION ORDER FOR 2024

Dean, Government Medical College, Alibag-Raigad invites open quotation for the Journal subscription for the calendar year 2024 (January to December) Details of journals is enclosed interested supplier/dealer can send their quotations in two envelopes (technical bid and financial bid).

Quotations should be send in sealed envelope (duly sealed) by post or had delivery so as to reach this office on or before 15th January 2024 ,5 PM.

Part I: Tender details

1. The word 'Quotation for medical journals and last date 15th January 2024' should be clearly written on the cover.
2. The bidder/tenderer if awarded the tender should make the subscription payment in name of Government Medical College Alibag to the publishers first. Later on they have to submit bill for payment to Dean Government Medical College Alibag. Along with their bills they have to submit price proof of the journals on the letterhead of Publisher (not the bidder/tenderer) and proof of online remittance/cheque payment to the publisher. After submission of proper bills and the above proof only payment will be released.
3. A certificate authorizing your company to import foreign journals should be attached with the quotations (attach documentary proof)
4. Registration with Good Office Committee New Delhi as a member for atleast 5 years. (attach documentary proof)
5. Business registration certificate require. (attach documentary proof)
6. Adhaar card of supplier is required. (attach documentary proof)
7. Pan card of supplier is required. (attach documentary proof)
8. GST registration certificate of the supplier is required. (attach documentary proof)
9. Destination for delivery of journals would be Central library of Govt Medical College Alibag Raigad. The cost of courier or postage to be paid by the vendor.
10. Conversion rate for foreign currency should be approved by good Office Committee New Delhi.
11. Bank Guarantee is required. On confirmation of order, Bank Guarantee Certificate from nationalized Bank for the amount of 10 % (ten percent) of order value of subscription to be produced in the name Dean, Government Medical College, Alibag-Raigad. The bank guarantee should be valid till a period of 31 December 2025. The bidder has to clear all their pending bills

- for the period of Jan 2024 to Dec 2024 by end of June 2025. All pending issues of journals should be submitted by then.
12. Dean, Government Medical College, Alibag-Raigad reserves the right to accept, deny or partly accept any of the quotation without intimation.
 13. The company should have an internet/web/wassup based facility where supply, claim and delivery status can be view online/real time. Kindly specify.
 14. Year of experience in supplying journals to medical college/education institute libraries minimum 3 years. Enclosed documentary proof.
 15. Name of at least two institutions (preferable medical colleges) where you are supplying journal worth to Rs 2,00,000/- (two lacs) and above per year. Attach copy of supply order/work order from last three years.
 16. The bidder should submit a Notarized/Magisterial affidavit undertaking for acceptance of all the terms and conditions of tender on Rs 100 Non judicial bond paper.
 17. Tenderer should be registered with FBBAI/AIPB. Documentary proof needed.
 18. Bid security/Earnest Money: Rs 10,000/- to be deposited in account of Dean Government Medical College Alibag. (attach documentary proof)
 19. **Performance security/security Deposit money. A sum equivalent to 10% of bid value. (attach documentary proof). In case the bidder fails to comply with tender guidelines and rules then Dean Government Medical College Alibag can deduct part or whole of the security deposit as penalty.**
 20. Audited financial statement (balance sheet and profit loss statement) for financial year 2020-21, 2021-22, 2022-23. (attach documentary proof)
 21. Tenderer should not be blacklisted by any educational institute or Government of Maharashtra. If found to be blacklisted at any stage then order placed will be canceled and EMD/security deposit will be forfeited. (Attach separate affidavit on bond paper of Rs 100 stating the same)
 22. CA certified Income tax returns for financial year 2020-21, 2021-22, 2022-23. (attach documentary proof)
 23. All uploaded documents in tender should be numbered serially and have to be signed & stamped by the tenderer.
 24. Rates quoted shall be valid for period of 1 year from date of opening of tender.
 25. Delivery of hard copy of journal should be as soon as published or available in market as but not later than 15 days.
 26. User ID & password or CD or any electronic data provided complementary by the journal published shoulder be made available to Central Library, GMC Alibag.
 27. The Dean GMC Alibag or their authorized representative has complete right to inspect the received journals. Any defective or incorrect item or supplies will be rejected and the new correct supplies/journals are to be supplied by tenderer at no extra cost.
 28. Penalty clause:
 - A) for delays : In the supplier fail to supply the journals as per purchase order within the time period specified in the contract, the purchaser shall deduct from contract price/EMD/bank guarantee a sum equivalent to 1 % of the price of delayed items for each week of delayed until actual delivery up to maximum of 10 %. Once the maximum is reached the purchaser may consider termination of the contract.

B) Termination on default: the purchaser may without prejudice to any other remedy on breach of contract, by written noticed of default sent to the supplier, terminate the contract in whole or part if the supplier fails to deliver any or all publications ordered to him within the time period specified in the contract, or if the supplier fails to perform other obligation under the contract.

29. Orders: The quantities mentioned in the technical bid are estimates only and the purchaser is not obliged to undertake to place orders for the same. Final order will be at the discretion of Dean, GMC Alibag.

Part II: Technical Details/Bid

Journal subscription for Government Medical College, Alibag for the Year 2024

Keeping in norms with the latest guidelines of National Medical Council the technical specifications are laid below. The journals to be provided are mentioned along with their names and subject in the table given below along with their category. All of these journals need to be provided in hardcopy format.

Sr No	Subject	Name of Journal	HOD Sign
1	Anatomy	Journal of Anatomical Society of India	
2	Medical physiology	Indian Journal of Physiology and Pharmacology	
3	Medical Biochemistry	Indian Journal of Clinical Biochemistry	
4	Pharmacology	Indian Journal of Pharmacology	
5	Pathology	Indian Journal of Pathology and Microbiology	
6	Forensic Medicine	Journal of Forensic Medicine Science and Law	
7	Medical Microbiology	Indian Journal of Medical Microbiology	
8	Ophthalmology	Indian Journal of Ophthalmology	
9	Otolaryngiology	Indian Journal of Otorhinolaryngology and Head and Neck Surgery	
10	Community Medicine	Indian Journal of Community Medicine	
11	General Medicine	Journal of Association of Physicians of India	
12	General surgery	Indian Journal of Surgery	
13	Pediatrics	Indian Pediatrics	
14	Obstetrics and Gynecology	The journal of Obstetrics and Gynaecology of India	
15	Respiratory Medicine	Indian Journal of Respiratory Care	
16	Orthopedics	Indian Journal of Orthopedics	
17	Anesthesia Medicine	Indian Journal of Anesthesia	
18	Radiology	Indian Journal of Radiology and Imaging	
19	Dermatology	Indian Journal of Dermatology, Venerology and Leprology	
20	Psychiatry	Indian Journal of Psychiatry	
21	Dentistry	Indian Journal of Dental Research	
22	Emergency Medicine	Indian Journal of Critical Care Medicine	

Part III: Checklist (Kindly Write YES OR NO, any additional comments or explanation should be given in remarks column)

Checklist Proforma :

Sr No	Parameter	Yes/No	Page No in tender document	Remarks if any
1	certificate authorizing tenderer to import foreign journals			
2	Registration with Good Office Committee New Delhi as a member for atleast 5 years			
3	Business registration certificate			
4	Adhaar card of tenderer			
5	Pancard of tenderer			
6	GST Registration certificate			
7	Internet/web/wassup based facility where supply, claim and delivery status can be view online/real time			
8	Year of experience in supplying journals to medical college/education institute libraries			
9	Name of at least two institutions (preferable medical colleges) where you are supplying journal worth to Rs.2,00,000 (Two lacs) and above per year			
10	Notarized/Magisterial affidavit undertaking for acceptance of all the terms and conditions of tender on Rs 100 Non judicial bond paper			
11	Registration with FBBAI/AIPB			
12	Bid security/Earnest Money: Rs 10, 000 (Ten Thousand)			
13	Performance security/security Deposit money. A sum equivalent to 10% of bid value.			
14	Audited financial statement (balance sheet and profit loss statement) for Financial year 2020-21, 2021-22 and 2022-23			
15	Affidavit regarding Not blacklisted by Govt of Maharashtra			
16	CA certified Income tax returns for financial year 2020-21, 2021-22 and 2022-23.			



Dean,
Government Medical College,
Alibag-Raigad.